

COLLEGE/UNIVERSITY COURSE WORK REQUEST - 2018-19

(all information on this form must be completed for <u>EACH</u> course requested)

Student Information:			
Name:	.		
Current address w/zip code:	Last	First	MI
High school attending:	Graduation year:		
<u>College/University Information</u> : Name:			
A 1.1 (T			
Course Information:			/
	Title of Course	Course number	/ credit value
Enrolling/Semester - include school	year:		
FALL (August-December)		SUMMER (M	ay-July)
<i>This course will</i> : (check ONE)			
	school course* (<u>must receive a</u> script & 2018-19 class schedule)	pproval by Asst Superinter	ndent)
satisfy a high school ele not for high school cred	-	Asst Superintendent approval – Asst Superintendent approval –	
Justification for Request:			
We have reviewed the BASD guidelines of Academic Credit and give approval for the student must submit an official universit Print Name:	n the reverse side for <i>Course Wo</i> e above-named student to enroll	ork Taken at Colleges and Uni in the course requested. We er grade to receive high schoo	versities for HS e understand that
	Student	·	
	Parent/Legal Guard	ian	
	Guidance Counselor	r	
	Principal		
* APPROVED BY EDUCATIONAL PROGRA	AMS OFFICE – requests to replace I	high school course only	
De Jack D. Cilve, Assistant Conscientes dout (2)	hist Assedomic Officer		
Dr. Jack P. Silva, Assistant Superintendent/Cl		Date	cmp-6-2018

ORIGINAL WILL BE RETURNED TO HIGH SCHOOL GUIDANCE OFFICE



COLLEGE/UNIVERSITY COURSE WORK REQUEST GUIDELINES

BASD high school students have the opportunity to complete course work at a post-secondary institution during their high school careers. The following guidelines apply to students taking college/university courses:

- 1. The course **is pre-approved by the student's Guidance Counselor and Principal**. A college course is not intended to replace a required high school course.
- 2. The college course will **satisfy a HS elective credit**, although under special circumstances pre-approved specifically by the Principal and Assistant Superintendent, the college course may replace a required HS course.
- 3. The **student assumes the cost/payment for the course**. The student should furnish an official university transcript to their Guidance Counselor shortly after completion of the course.
- 4. The **grade and credit is reported on the high school transcript**. "D" grades will be reported as a "P" on the student's transcript.
- 5. A **3.0 credit college course will count as 1.0 high school credit.** The grade is inputted on the transcript as a "998 Course" with the college name and grade earned.
- 6. The college course **will NOT count for GPA, Honor Roll, or Lamp of Knowledge** calculations.