



In the case of typical weather-related or emergency circumstances that prevent students' safe travel or participation in a normal school day, the BASD Superintendent will announce one of these two (2) options:

1. **A Snow Day Closure** (no school/no assignments of any type) that does not count as a day of instruction.
2. **An Online Assignment** (completely asynchronous assignments) that does count as a day of instruction.

In case of an extended, multi-day event that would require significantly lengthening the school year, the Superintendent may announce a **Remote Learning Day** that would count as a day of instruction (see reverse).

Middle School Online Assignment Day Schedule

The completely asynchronous *Online Assignment Day Schedule* will be used on days when school will be in session, but students will not physically report to school because of unsafe travel or emergency conditions. The *Online Assignment Day Schedule* will be used when there was not adequate time for teachers to prepare for a more blended *Remote Learning Day*. The *Online Assignment Day* will count as an official day of school.

In preparation for a *Middle School Online Assignment Day*, teachers will:

- Prepare your students for the potential of an *Online Assignment Day* by orienting them to where they will find their assignments on Schoology.
- Remember, we are **not trying to replicate a regular school day**. We are providing essential assignments to keep students engaged and progressing.

When a *Middle School Online Assignment Day* is announced:

All homeroom teachers will email the Online Assignment Day Schedule to their homeroom students. Students will be told to access all of their assignments on Schoology. The homeroom teacher will notify homeroom students that those who need assistance with assignments should log-on to the teacher provided Go Guardian Conferencing during the outlined “*check-in*” times listed below.

The asynchronous *Middle School Online Assignment Day Schedule* is as follows:

<b>Middle School Online Assignment Day Schedule</b>	
<b>8:15-12:15</b>	Complete Posted Assignments in Schoology (Asynchronous)
<b>12:15-12:45</b>	Lunch
<b>12:45-1:05</b>	Period 1 Check-In
<b>1:05-1:25</b>	Period 2 Check-In
<b>1:25-1:45</b>	Period 3 Check-In
<b>1:45-2:05</b>	Period 4 Check-In <i>(for the grade levels that have lunch either Period 5 or 6 on a regular schedule)</i> <b>OR</b> Period 5 Check-In <i>(for the grade level that has lunch Period 4 on a regular school day)</i>
<b>2:05-2:25</b>	Period 5 Check-In <i>(for the grade levels that have lunch either Period 4 or 6 on a regular schedule)</i> <b>OR</b> Period 6 Check-In <i>(for the grade level that has lunch Period 5 on a regular school day)</i>
<b>2:25-2:45</b>	Period 7 Check-In
<b>2:45-3:05</b>	Period 8 Check-In

- During “*Check-In*” times, teachers will be accessible on their provided Go Guardian conferencing if students need assistance with work or have questions.
- “*Check-Ins*” are NOT mandatory for students to attend. If students don’t need assistance, they can continue with their asynchronous work.
- Similar to homework, asynchronous assignments are due on the next class session unless otherwise specified by the instructor



In case of an extended, multi-day event that would require significantly lengthening of the school year, the Superintendent may announce a **Remote Learning Day** that would count as a day of instruction.

Middle School Remote Learning Day Schedule

In the event of a *Middle School Remote Learning Day*:

All homeroom teachers will email the Remote Learning Day Schedule to their homeroom students with a link for their first Zoom session which will begin at 8:15am (the homeroom period). During the homeroom session, teachers will review the Remote Learning Day Schedule with students, answer student questions, and prepare students for the remote learning day(s).

In preparation for a *Middle School Remote Learning Day*, teachers will:

- Post the announcement and schedule to students through Schoology
- Make students aware of what a Remote Learning Day will look like (posting necessary information and schedules in their Schoology courses ahead of time and reviewing it with their students) so necessary items can be found and easily accessed
- Ensure attendance is recorded during the homeroom period and each additional period throughout the Remote Learning Day as this day counts toward student attendance
- Set up and utilize Go Guardian (with all of the necessary security features) to deliver synchronous instruction to students
- Remind students of the protocols regarding the appropriate use of technology (i.e. Go Guardian) during class time
- Adhere to the provided schedule below allowing five minutes at the end of each class period to allow students and teachers to transition to the next class period
- **Plan to use only a part of the scheduled class period for direct, synchronous instruction (25-30 minutes on Go Guardian Conferencing) while the remaining time will be used for independent and/or small group work avoiding the use of unsupervised breakout rooms (15-20 minutes)**
- Follow the provided schedule in order to allow time for prep and lunch periods
- Remain accessible in Go Guardian during all assigned periods regardless of what students are working on

The *Middle School Remote Learning Day Schedule* is as follows:

Middle School Remote Learning Day Schedule					
Homeroom	8:15-8:40	Homeroom	8:15-8:40	Homeroom	8:15-8:40
Period 1	8:45-9:30	Period 1	8:45-9:30	Period 1	8:45-9:30
Period 2	9:35-10:20	Period 2	9:35-10:20	Period 2	9:35-10:20
Period 3	10:25-11:10	Period 3	10:25-11:10	Period 3	10:25-11:10
Period 4	11:15-12:00	Period 4 (Lunch)	11:15-12:00	Period 4	11:15-11:45
Period 5 (Lunch)	12:05-12:35	Period 5	12:05-12:50	Period 5	11:50-12:35
Period 6	12:40-1:25	Period 6	12:55-1:25	Period 6 (Lunch)	12:40-1:25
Period 7	1:30-2:15	Period 7	1:30-2:15	Period 7	1:30-2:15
Period 8	2:20-3:05	Period 8	2:20-3:05	Period 8	2:20-3:05