



**East Hills Middle School  
Parent Association  
2005 Chester Rd. Bethlehem, PA 18017**

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February 10, 2020

Hello East Hills Parents/Guardians, present and future

**Re: East Hills Parent Association – Election of Officers**

- The East Hills Parent Association will be electing executive board officers for the 2020 – 2021 school year at the April 1st meeting at 9:30 am in the Parent Center.
- The board consists of a president, vice-president, secretary, treasurer, and membership coordinator.
- If you are interested in a board position, or would like to nominate someone, please email: *Jennifer Porter* at [jlseyfried@yahoo.com](mailto:jlseyfried@yahoo.com), *Mary Fiorini* at [maryfiorni@gamil.com](mailto:maryfiorni@gamil.com), and *Shanni Wiedl* [shannanigans365@gmail.com](mailto:shannanigans365@gmail.com)

Provide the name of the person being nominated, the position they are being nominated for, and their contact information including a phone number and email.

- The nominating committee will contact nominees to ask if they are interested in running for the recommended position. Only those who have given their consent to serve may be nominated to a board position.
- The nominating committee will inform the nominee of the position responsibilities and advise them that the term is from July 1<sup>st</sup> of that year until July 1<sup>st</sup> the following year (one year term).
- The nominating committee will present the nominations at the March 4th meeting, at which time additional nominations can be made from the floor.
- Nominations will be open for the next 14 consecutive days (until March 20<sup>th</sup>), at which time all nominations will close and a ballot will be created and displayed for public review on the EHPA website. An email will also be sent to the members of the EHPA who provided an email to us.
- If there is only one candidate for a position, no ballot vote is needed. An election will be held by voice vote with a majority vote required for the election.
- The election will be held at the April 1st EHPA monthly meeting at 9:30 am in the Parent Center.

Thank you,

Jennifer Porter and Mary Fiorini  
East Hills Parent Association Nominating Committee