



BETHLEHEM

AREA SCHOOL DISTRICT

STUDENT ATTENDANCE...

HELPING OUR STUDENTS SUCCEED!

- All absences require a written excuse. Excuses must be received within 3 days of a student's return to school. Failure to submit an excuse will result in the student's absence(s) remaining as unlawful.
- Excuses can be emailed to Mrs. Decker at ni-attendance@basdschools.org, faxed to Mrs. Decker at 610-419-8697, or provided to the student's homeroom teacher upon return to school.
- Attendance letters are mailed home once a student reaches 3 unlawful absences, 7 cumulative absences and 10 cumulative absences.
 - **Non-Cumulative** – doctor note, death in the family, court
 - **Cumulative** – guardian excuse, pre approved vacation
 - **Unlawful** – absences without guardian excuse, truant, past 10 cumulative absences without a doctor's note

Upon 3 Unlawful Absences

- Guardian will receive a certified letter regarding Truancy.
- Guardian will be contacted for a Student Attendance Improvement Conference if student reaches 6 unlawful absences (Habitually truant).
- Possible Referral to CIU20 truancy interventionist.
- Possible Children and Youth Referral.
- Continuation of unlawful absences may result in a court referral.



7 Cumulative Absences

- Student is nearing maximum allowed absences for school year.
- Attendance letter will be mailed home.
- Please contact your child's guidance counselor with questions.



10 Cumulative Absences

- Maximum allowed cumulative absences for school year.
- Attendance letter mailed home.
- All future absences going forward require a doctor's note or it will be considered unlawful.

Please keep in mind that automated calls are sent daily to notify the guardians of a student's absence.

